

MEETING OF VJA ADVISORY BOARD

NOVEMBER 7, 2017

DISCUSSION OF ARKANSAS STOP IMPLEMENTATION PLAN

Attendee List:

ARKANSAS CHILD ABUSE/RAPE/DOMESTIC VIOLENCE COMMISSION

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Members: Max Snowden snowdendmax@uams.edu

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Members: Monie Johnson, Executive Director mjacasa@sbcglobal.net

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Doris: Good morning everyone. There are a few more people that are running late and are coming to the onsite meeting but this is going to be a pretty indepth working meeting so we are going to go ahead and get started. We will announce who is in here in this room and on the phone, and then get started. I'm Doris Smith Administrator for DFA.

Roberta: I'm Roberta Sick with Partners for Inclusive Communities.

Max: Max Snowden, Commission on Child Abuse and Domestic Violence.

Monie: Monie Johnson, Arkansas Coalition Against Sexual Assault

Michelle: Michelle Cline, Arkansas Child Abuse and Domestic Violence

Beth: Beth Goodrich, Arkansas Coalition Against Domestic Violence

Autumn: Autumn Hemphill, Assistant Administrator for DFA

Debbie: Debbie Bousquet, DFA

Joshua: Joshua Reeves, Administrative Specialist

Doris: That was for the purposes of the recording. We are recording the meeting so we can have a way to do meeting notes to post online and to review what we have discussed here. The purpose of this meeting is really a review of the states STOP Implementation Plan that is required for the STOP grant. We have put together the information that you all have made comments on and compiled it into a plan along with some more updates that the federal agency required us to look at and to explain things in a little more indepth. My plan is, and you guys tell me if you want it differently, I would like to flow through the document and just get your comments. I'm sorry whose on the line; I didn't get you names. Mira and Joyce I know you are on the line so announce who you are for the record.

Mira: Mira Frosolono, Criminal Justice Institute

Joyce: Joyce Raynor, Women's Council

Mary: Mary Beth Luibel, CASA

Doris: We had one just walk in.

Teresa: Teresa Mills with Peace at Home

Doris: You all have submitted some comments on the document so we tried to incorporate that into the document we have here at the table. We also sent it out by email if you are able to pull up your email then you will also be able to see this document. Sorry about the late notice but we were trying to get some information from ACIC. To also discuss as part of this meeting. We will go head and review the document make comments as you see fit. We have about two hours. I'm going to flow through it the way it's

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formatted we have a different format we have to follow. The document you have now it's the revised document. It's really about the same as the original, the same information is included in it. But they are requiring us to use the federal format. There is some additional information. We have updated it with information about what we have accomplished within the last year or so. Starting with that...

Michelle: Doris, I wanted to apologize for not giving comments. When you first sent that out I'm new to this. I didn't feel like I had enough information, like the application or goals and objective and didn't know how to comment. I thought something like this was going to come out so I would have the information.

Doris: Okay I understand. That is fine. We will work these comments in. For some of you that have not been part of this as long, we have had meetings in the past where we were doing a lot of the strategic stuff and we are capturing it now in the strategic plan. So for those who are new to this, there is some stuff you are seeing that you had no idea about. We will kind of talk through it and if you have any questions at any time stop me and ask questions at any time, and ask questions or make comments where ever you feel the need. We will skip the table of contents and go to the introduction page. Please ignore grammatical errors. We will fix that we just wanted to have this document in your hand. We do need to have an approval of this plan by the end of the week. I am asking if you all can have your approval of the plan confirmed to me by Thursday at the latest. The goal is to try to get as much discussion done today. Your comments in this meeting will be addressed and if you need to send comments back, those will be included. There is a part that you will need to approve it as the Advisory Board. The introduction, in item A is the date that we are going to say the Plan is approved; that date will likely be Thursday if I get the documents back. The plan period will be fiscal year 18-20. We are currently in fiscal year 18. The feds may want to revise that date. The introduction is basically the same as what was sent out originally. I did not see where you all made any comments about the state administrative agency, which is DFA's mission and goal. Moving on to the planning process: We have talked about coordination and collaboration, the Reauthorization Act and the meetings that have taken place in the past - both in person and call-in meetings. Next we talk about the statutory requirements and how the Board is comprised. Page 8 completes the listing of who comprises the Board. We reiterate the meetings we have had. Then there is some information on participation. That document is required by the federal agency. It is an actual form that is required to be completed as a board member that confirms participation in the planning of the Implementation Plan. If you don't have it we will email it to you; that is one of the forms I will ask you to return to me by Thursday. Summary of major concerns from previous discussions. One thing that we talked about before was the State Wide Needs Assessment. We used survey monkey the questions were provided by you guys. We had a separate one that local stakeholders or anyone could provide questions to. Then we have a couple of items that we listed in challenges

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and we talk a little more about the needs assessment. We talk a little bit in the last paragraph on page 19 about the new DV Domestic Violence Act law that has been established to provide additional revenue for shelters. That is to show how the state is helping with needs. We talk a little bit on page 10 item E about this states coordination with FVPSA and VOCA funding. So pretty much it is a benefit that we are able to leverage these grants to allow these projects to be funded in a streamlined uniform manor but , also more completely. We do run into instances where a project can't be funded fully by a particular source. That doesn't mean that the project isn't viable the part that doesn't fit could fit under another funding source. We do engage that the organization can be kept whole through another funding source. Page 11 is just a demographic from the US Census it also include Arkansas population as far as racial makeup and the rural geographic make up of Arkansas page 11-13. Also on 13 there is a reference to the income makeup of the population.

Michelle: Violent crime offences made up less than 12% index in 2013. Should we take another look at that?

Doris: You have it. It's from ACIC. We just got it yesterday. For those on the phone I don't think you have this report yet. Trying to research statistics online is not the greatest benefits for us. We do have statistic from ACIC based on the break out and make-up of the federal grant programs. We do have these statistics and we will use it to help with developing programming across the state. The goal of the Implementation Plan is to come up with a strategy. The strategy for this group is to use the data and elements we have at hand to continue the plan for the state. Anually we will review and revise the plan based on what we have accomplished. So it is a living document.

Teresa: Is there a way to tease different DV information from this?

Doris: We talked with ACIC staff. They are able to pull statistics based on questions asked and answered according to what's in their record. They can pull information based on descriptions we give them but the results my be more general than what we are looking for. They are not able to provide answers to questions that require analysis beyond the information they have on hand.

Duscussion by all regarding the numbers on ACIC report –**Q:** are incidents included in multiple categories such as domestic violence and rape. **A:** An incident could impact muliptle categories of violence but ACIC does not duplicate the numbers within the reporting stastics. Each incident is categorized in one type of violent crime. We asked ACIC to pull reports based on the breakouts we needed for analysis. Based on the filters they used to develop these reports, some elements are not able to be quantified based on the descriptions we gave (based on purpose areas) simply because the data is not originally captured in that manner.

Roberta: Is elder abuse captured?

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- Doris: It is not captured uniquely as elder abuse. Those incidents are normally captured as domestic disturbance – but not as specific as elder abuse.
- Monie: Is that standard cross the United States?
- Debbie: That's very common
- Autumn: I think they are heading towards the NIBRS.
- Doris: This is what they use. There are NIBRS definitions as to the data and that is what ACIC uses. We will use this data to help govern and inform the decisions we make.
- Roberta: I see elder abuse as blocked out is that not something this can capture.
- Doris: That wasn't captured in that form. Basically he said the data would be skewed. There will be descriptive notes in there. In rural areas of the state it is hard to provide services but we also need the data that shows that services are needed in that area. This adds another piece of the puzzle.
- Monie: It's not going to show up on the crime reports because in those areas people have less education and don't report the crimes because they don't know that it is a crime. So it going to skew the data.
- Debbie: It's the tail wagging the dog.
- Monie: What we know is that educating rural areas you will see the numbers go up because they see crimes committed against them and have someone to tell.
- Doris: It's not participatory yet.
- Beth: ACIC may do this but not all law enforcement submits.
- Beth: And you also have law enforcement that don't believe in general that it happened. Especially in rape and sexual assault you will have law enforcement officers say she's lying again.
- Autumn: That's all good that's part of this process.
- Beth: I think everything that is going on nationwide some numbers are going up but still they have to have someone to tell what is going on.
- Monie: Let's look at risk factors in certain areas. Even if there isn't a lot of reporting. Like poverty, employment, graduation of high school.
- Debbie: The greatest risk is the isolation and remoteness. That in and of its self, set the risk through the clouds.
- Doris: We will add that to some of the challenges. The data doesn't capture the reality of this.

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- Roberta: Do we have anything that is more recent than the 2013 US census? Like something closer to 2017?
- Doris: The census is every ten years?
- Teresa: They do estimates every so often.
- Roberta: They do one mid-year.
- Doris: I think the last one was 2010. The latest one I saw was 2010 was the last one I saw pull. Maybe they do estimates. These are the truest numbers
- Teresa: If you go the US Census web site they do have some data about 2016.
- Debbie: It's categorical and it's not vetted data.
- Teresa: It's largely around population and demographic, age, sex, race
- Doris: We will take a look and see if there needs to be a reference to the data along with what we have. Laides on the phone do you have anything to add, I don't want to leave you out.
- Mira: No I'm good.
- Doris: Page 15
- Michelle: On page 14 will we have an updated chart through 2016-17?
- Doris: Yea, we can show that in the chart as well.
- Debbie: Seeing as the census information is an estimate and not vetted, is that data that you want included in the plan.
- Debbie: My question is because it is between census they do estimation and in terms of updating what they would be using it would be estimated data. So what I'm asking is do we want to use estimated data or vetted information.
- Doris: I would not recommend taking out the vetted data and if we use the estimated data, there should be a note that this is data from census xyz.
- Beth: If there is a difference between the data there could be justification for something we are doing in the plan. Include original data and update (add) estimate data.
- Debbie: That's what I'm asking.
- Roberta: I think the poverty and all that stuff has gotten worse so maybe some of the 2013 could help substantiate some of what you were saying.
- Roberta: They are revising VAWA in 2018? So we are going to be doing this in the middle of it.

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- Debbie: No the Implementation Plan is for a 3 year period, where we are and where we would like to go. Reauthorization is not impacted by one states or all of the states plans.
- Roberta: Right but the back of that is the reauthorization is going to put addition requirements that are needed from the states.
- Doris: It could, here's where we would be with that. If the Reauthorization require additional planning elements to be discussed he feds would include that in a document like this and we would address those. It doesn't negate what we are working on here if anything it would build on what we have. We anticipate receiving some guidance from the feds if that's the case.
- Max: Doris do we have carry over? Money that carries over two or three years.
- Doris: In as much as there are funds that are not spent that are returned to the state that isn't allocated, STOP is one of our smaller grants. Where money is in the budget for subgrants it stays in the budget for subgrants and gets reallocated the following year. What we don't do is divide that money up among new awards because it's needed next year. This is the methodology that we use is that if there is a case that cause the federal dollars to drop, the carry over dollars becomes crucial. We have seen it happen. It happened to a different fund that manages police officers and public assistance. When that grant hit a huge decrease at the federal level the only thing that was able to keep the operation going for those subgrants is the carry over until the new law came into play. This allowed the new fund time to grow until state money can support the funding.
- Max: So this money there isn't a limitation for when the money has to be used it can just be...
- Doris: No the federal award has to be used within the grant's authorization period, the STOP award tell us how long to carry over. But we are very careful to use old money first.
- Max: So there is always some level of carry over each year?
- Autumn: There can be.
- Doris: Yes.
- Autumn: This particular award we just got in 2017, is from July 1 of 2017 until 6/30/19 it's for two years but this particular award allows us to get extensions, one or two. One is easy to get and don't need more than one. Some grants don't allow any but this one does.
- Debbie: It is one of our smaller awards.
- Autumn: \$1.6 million
- Doris: Let's talk about the plan priority and the approaches and these are some of the goals that we have discussed on and off and identified in our past discussion. If you have anything to comment you are welcome to comment. We are on page 15. The goals for

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2018 -20 includes: insuring the continuity of current services. The second goal is more to align with what the feds are looking for and it is to expand more cultural specific services and target underserved population. That is something that we will have to move forward in looking for ways to utilize all funding sources that we have to address more cultural specific servers. Of course we used the crime data and he needs assessment and input from local stakeholders to also discuss needs from local areas around the state.

Roberta: Can I go back to methods to identify underservice populations, I think the terminology is referring to methods to identify to culturally specific is more the terms because culturally specific has a definition with in this stuff. But you were referencing ACIC in appendix I that talks about the needed programing for people how are culturally specific where that is, or is that something we needed to get updated info on.

Debbie: We need to get updated info on that.

Debbie: Then the next question is in the next section talks about gaining broader participation and trying to get information from all of those, and there is a section talking about the language barrier between English speaking individuals and all that then it talks about conducting meeting both in person as well as teleconference . What is that referring to?

Doris: Remember the plan about what we are going to do in 2018-2020, we are trying to identify underserved population and populations to devise programing. We want to make sure to invite them to the table to have that discussion to. The plan is and you guys help with this to, to get them involved in the discussion. We surely need the Board to help identify who needs to be at the table. Sometimes there are plans and determinations made that have no input from the people that they impact. Clearly here they can help us define stuff on race and where the crimes are accruing. Something to help us get a starting point to help us impact the culturally specific population and how they are impacted by types of crime.

Teresa: So you would be identifying an area and doing a meeting in that area. So you are going to do focus groups?

Doris: Yes. As you know we have been electronically automating our procedures on this end and it has taken allot of time administratively. We want to reach the people this affects. I'm not comfortable saying we are just going to meet hear at DFA in this room. Not everybody is going to be able to meet in this room. You guys have the outreach and impact to reach people in the communities, service providers, and people receiving the services.

Monie: Who is going to lead the focus groups?

Doris: That is something that we will decide.

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- Monie: I think that's important but we need to decide how they are going to carry it out. The language needs to be added as to how we are going to do this.
- Doris: If you guys will provide the language to add to the plan we will add it in there.
- Roberta: In addition to the Hispanic population we have one of the biggest Marshallese populations. I think that's a group that needs different types of services.
- Teresa: Yeah I was going to ask are we putting the Marshallese population in the Pacific Islanders category or if it tracked separately or if there is a way to track it.
- Debbie: That is something that we can ask.
- Teresa: That would be really illuminating, especially for us and other stake holder especially when I look at Northwest Arkansas I see a heavy weight on the Marshallese Community. So I would be curious from a crimes against families place.
- Debbie: My question is, how does law enforcement identify them? DO they identify them as Marshallese or Pacific Islanders? However, law enforcement identifies them that is the way ACIC identifies them.
- Teresa: The Moong is high up there as well.
- Beth: Are we funding an agency that is culturally specific in Arkansas?
- Doris: The services that Joyce Raynor's organization provides are culturally specific in nature. We on this end, review an application on what's proposed and are able to see what the target of the project. What would be helpful is to see the in the application that the applicant has identified what culturally specific population they will serve.
- Beth: Disability is a cultural specific too.
- Roberta: In the new STOP regulation they are not recognizing the being deaf as culturally specific. It is underserved but not culturally –specific. That is a change in the regs.
- Doris: Joyce can you tell about you group.
- Joyce: We deal with it from ethnicity. We deal with a 5 county area. There is a whole lot of the state left out. We as an organization we address disparity. We are talking LGBT, disabilities, and pregnant women. They are systematically disenfranchised. We do partner with other organization that deal with underserved the Marshallese, such as Arkansas Minority Health Commission. We might also want to look at organizations that are already targeting those populations. One thing we did in Mississippi County, we were getting calls about the homicides but there are shelters but outside of the shelters were where the calls were coming from. So we were invited to come and meet with 100 people in the room to educate them on available services. I think that we can create media awareness. These folks came and someone donated meals for these people to

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come in. A lot of people ask me are there more crimes happening against our people now. I say know there are more people aware of what crimes are being done to them and there is someone to tell or reach out to. There is not necessarily more violent crimes in the areas we serve, but more people are reporting violent crime. The more people we can get to report the more we can help. Culturally specific for our purposes include ethnic minorities, those with language barriers.

Joyce: In making distinctions, we need to understand that culturally-specific can also include underserved.

Doris: We agree. We should expand culturally-specific inclusive of underserved.

Doris: We need to meet develop a program for victims of sex trafficking. There is nothing out there.

Monie: The first thing that I see is that we need is to educate people. There has been some education but you can build you infrastructure until you have stake holders and we don't have that.

Roberta: Another thing is that it sort of peeked in Arkansas early on and when you don't have support for them you don't want to identify them. There are grants for trafficking. This is one of those things that you have to build from the ground up the shelters have really stepped up and provided support to people. They are also not a group of people that work well in a shelter environment. It can also cause danger for the others in there shelter. DCFs there are all kinds of problems in this, Peace at Home on Human Trafficking website. There is Catholic Charities but they don't have their grant any more, and Immerse are the only three dealing with the issue.

Teresa: Here is the thing, there are grant to help people from foreign countries brought into the US for Human Trafficking, but we don't get reimbursed for citizens. I'm sure there are but not that go along with our standards. Within the DV environment, serving sex trafficking victims works. That works in the model. But Labor Trafficking victims the model doesn't work in the DV shelters. Sex trafficking you can do dynamics and trauma group. Labor trafficking is very different; we are getting more and more calls about it. But how do I fit it into my model because it a bricks and mortar program. There are no other shelter doing it. And I don't always have a place for them and some of the cost we are having to eat.

Doris: We doesn't have any information unless you tell us. Add your thoughts on where to go with that.

Roberta: Its direct services, Its VOCA money right? Isn't that where this is coming from or is this STOP. Is it multidisciplinary?

Debbie: Stop has training as one of its 27 areas.

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- Beth: If they are a new program then we really need to see if they are capable of doing it and make sure they are trained. And see if they have been doing it. I think the expansion of this needs to happen. But they need a lot, lot of training. They can't just say we are going to start and start, because the dynamic is completely different.
- Beth: I think the training component is really important.
- Roberta: The programs that are getting into this are not playing us with other victim's service providers.
- Doris: Why do you say this?
- Roberta: Because that the experience they do not play well with us. There are some organizations that aren't monitored or licensed.
- Beth: It's more about the money not the people.
- Roberta: Domestic Violence organizations can only serve people of varying the age of 18 in terms on human trafficking younger it DCFS.
- Autumn: Is there a list of training that you had in mind from Polaris?
- Roberta: They vet you before you get on their web site.
- Doris: I would like you to put in what you have stated about the preliminary training and identifying the stake holders. We want to just have a place to start in our plan. We don't have the answers today. But what are the problems areas. Then what can we do to start planning; just some starting points.
- Roberta: There is a plan on trafficking it's on the Attorney General Office. But the only people that know about it are the police that are affected by it. There is no structure to support services to victims.
- Autumn: What do the police do after?
- Roberta: They contact these people that don't have training. No one wants to touch it because it such a big issue and we have no money to support it. We talk about it but have no structure.
- Autumn: We will reference the plan.
- Monie: One of the big problems is the money tied to victims that are not citizens. We have the issue going on in our board with our citizens. And that is a huge group not getting the service and if they for they dot get reimbursed.
- Doris: We have to start somewhere.
- Teresa: There is a place that serves youth and family and a trafficking victim got assigned there. She left and took two other girls with her. She was 16. They don't understand the

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dynamics of what they are doing. And she got benefits for that. If they can go from being trafficked for sex to being a recruiter then their life get easier.

Roberta: Anybody that is a runaway within 24 hours is approached by someone trying to get into that.

Autumn: So the adult place can't take...

Beth They can. If they are small and take on one at a time. But they can't take the chance and eat the cost.

Teresa: We need to work together. Beth and I really need to work together on the training issue.

Roberta: The law enforcement are getting training.

Mira: We have an online class for human trafficking for law enforcement.

Doris: We will try to start a with preliminary strategy. The next is talking about building capacity in rural areas, we have tried to talk about it before. I want this to be in here. Monie and Joyce have mentioned being a mentor. The smaller organizations don't have a great network. Had do you wrap support services around smaller organizations to support their operational needs. The last thing is how we administer fund because for the first time ever we are automating the procedure. That becomes an infrastructure of the state that providers can rely on. In this part it is capacity-building as it does provide support and assistance and provide more training that will be helpful. The next area is worded to address reducing homicides. We have been talking about provider services and they are talking about how we will reduce homicides. Beth what do you think?

Beth: I think this is where prevention education comes into play one thing our coalition does is gather the information and tally the information. Regarding DV Homicide we track that number not everyone reports that number to use, but we are the only people that track that number. Maybe getting people to track that number and report it to us. And more prevention, there is no way to know how to prevent that if we don't know how many there really are. We can call law enforcement but they don't know all the time.

Roberta: One thing they would be good but why they implemented the lethality assessment. To goal is to connect people to services before there the situation becomes lethal. If we can get track the assessment.

Beth: I don't think there are, but it would be good. That might be something we can look at and see if they would. Then we could see the lethality assessment, I think the last check 80% of domestic homicide had been law enforcement involvement and of that there had 50% had been 5 or more. That might be we want to work in a goal.

(Discussion amongst all)

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Doris: Page 17 this is nothing new that we have discussed but a time line. But it's basically asking a narrative about the priorities of the state. Keep in mind it plan forward, Arkansas plans on increasing STOP finding in places that there is a need in the area based on the statistics we have. The goal would be to identify that over the next 12 months. Is that too aggressive not enough, or leaving it at 12 months. We will continue to leverage the 3 different funding source to provide target funding to the underserved population and do that more over the next 12 months.

Autumn: Do we want it to be the same as the plan which is 3 years?

Doris: What I think they are looking for from us is as far as planning the strategy is what you are actually going to do. We are the planners and we strategically planning for the state we have to identify the stakeholders and vet that process. You have to push the ball forward and get services in place. This goal is to identify what we will do over the next 12 months and over the full 3 years. We can identify where services are and the crime data, along with the meetings with the stakeholders, needs assessments. If you take it differently let me know. I want to quantify this in a way that these are reachable and measurable goals, and show that we are pursuing the goals.

Monie: That's a lot for 12 months.

Doris: Okay 18 months, 24 months.

Debbie: 18 Months.

Doris : You know what's going on in your organizations I don't want to put any more on your plate that you can handle. 18 on the second goal, maybe? Is 12 on the first one?

Joyce: On the first one, if we only got one, for example increase the amount of STOP funding services. We can increase it by 2.

Beth: When can we apply again?

Doris: 18 months. So we will go with 18 months. On the human trafficking do you want to go 24 months because there is so much?

Beth: I think you could go 36 months

Monie: If you are talking about a 3 year plan, it's going to take the whole 3 years to plan

Doris: Ok we will update that too. The first 2 will be 18 months and the last one will be 24 -36 months.

Joyce: The last one doesn't say implement does it. It just say research.

Beth: I mean I think there is some time for us to see to fund a program or two, if we can make sure they are trained. That would give us more information by the end of the 3 years as to what worked and didn't work.

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Autumn: Someone mentioned a pilot with Immerse

Roberta: The only thing about putting 36 months is the others are 18.

Joyce: Yeah I like 24 months.

Doris: We will make some steps and keep in mind the plan can be updated annually.

Debbie: Keep in mind this is a living document it's going to morph next month it will be different.

Doris: We just need to tell them what we are now and what's the plan for the foreseeable future. You all will need to get a copy once it done. Along with a list of how we fund, and our funding strategy and you all know that the RFP, advisory board, and the process of once the decision are made a review process. That takes us to page 20. Some of this is redundant. Two things we need to clarify but Arkansas has an advantage that we fund everything from one source so we don't deny project easily unless there is something about the project. We talked about being a rural state. One thing we can do in the RFP is to identify the underserved population they will serve in the application. One other thing is for the applicant to identify the geographic area they will serve. Otherwise we are having to put a lot of research in where they serve once we fund them.

(Discussion amongst all regarding difference between Crystal Judson and Jessica Gonzales)

Doris: Moving on to a description of funding will be distributed over program areas. We pretty much do that already using the narrative and scope from applications funded. We will provide information in the plan on who receives funding, a list of projects, our grant-making/RFP process, advertising, and our competitive granting process. That takes us to about page 20 at the very bottom where it says how do we fund. A description of how we give priority to areas of varying geographic areas based on existing need. Because in Arkansas we administer multiple victim service grants from one agency, we have able to fund essentially all programs that apply for funding – we do not currently have an issue with turning away programs, unless the project itself has problems. We will explain here the priority of our funding which is personnel cost, victims' services, law enforcement and court projects. We will discuss AR being a rural state. However, there are a few updates we will include in future RFPs: one is for the applicant to identify if they are targeting their service to underserved populations and explain their geographic area. That way we can have this information on the front end.

Teresa: Isn't that on the SF-424?

Debbie: You have no idea how much is wrong on the 424.

Michelle: You mean they fill it out wrong?

Debbie: Yea,

Beth: They don't understand their district.

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(Discussion amongst all regarding errors on the SF424)

Doris: Here's another area – how do we determine funding based on population and geographic area to be served. To me that seems like a formulaic approach. Now on the federal level, the feds determine funding by population, among other things. Within the state we don't do that. The subgrants are awarded case by the case based on application, project fundability and viability. I don't think we have denied a project based on available funding. In future RFPs, we will add to the application for them to show who they are serving and target those who serve underserved populations. The equitable distribution is not really pertaining to us, specifically. I think we have hit the main parts. This becomes more important if we have to turn away applications. We do multiple year awards. The rest of the document talks about self-assessment and monitoring procedures. Next is the conclusion of the IP Plan. I think we have covered everything.

(Discussion amongst all regarding including persons impacted by services on page 21 number 8 – capacity building, focus on prosecutors and law enforcement collaborating with victim services providers)

Doris: Moving on to page 22, how we have historically met the set-aside requirements. We do meet this currently but in future RFP will include requirement for applicants to identify target population, underserved, culturally specific etc.

Michelle: Doesn't it ask us to identify the sexual assault set aside.

Autumn: There is a question in the plan about it.

Doris: If you have thoughts or comments add it to the plan document. You all will get our revised copy if you would give use one back with your comment I will give you one Thursday.

Michelle: I am nervous about the turnaround time... it is very difficult.

Doris: It is. The one we had was sent to them was not sufficient so we had to come back to the table with you to make updates. Do you want to see one from us after we make the comments? We can revise send it with your comments from this meeting today and send it to you with the changes highlighted in yellow. You are welcome to make additional changes as you see fit and we will include those in the final draft. We will be meeting with the feds on Tuesday. The plan can be updated annually.

Michelle: If we have something then we will send it to you by Thursday.

Doris: That works we just have to turn something in by Monday, and we don't want to hold up funding.

Roberta: Is there something that we need to sign and get back to you.

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Autumn: Yea. We will email the form to you.

Michelle: What if I don't know if I am agreeing on?

Joyce: You will have a checklist to go by.

Doris: Is there anything that we have talked about that you have concerns about.

Michelle: No

Doris: Okay thank you guys.