

## Arkansas Medical Marijuana Commission June 6, 2017

On the 6<sup>th</sup> day of June, 2017, the Arkansas Medical Marijuana Commission (AMMC) convened at Little Rock, Arkansas. In attendance were the Arkansas Medical Marijuana Commissioners: Dr. Ronda Henry-Tillman, Chairperson, Dr. Stephen J. Carroll, Travis W. Story, Esq., James Miller, and Dr. J. Carlos Roman.

Commissioner Tillman called the meeting to order.

Edward Armstrong, Director of the Office of State Procurement provided an overview of the scoring methods employed by the Office of State Procurement.

Commissioners discussed the page limitations for the applications. Commissioner Roman made a motion to limit application responses to a twenty-five (25) page responsive narrative summary to the merit criteria, clearly identifying the components of Schedules 1, 2, 3, 4, and if applicable, Schedules 5, 6, and 7, along with any clearly identified exhibits the applicant would like to attach to bolster his or her application. Any exhibits must be clearly referenced in the narrative. Commissioner Story provided a second for the motion. By a vote of 5-0, the motion passed.

Commissioners revisited a discussion regarding the methodology for scoring applications. The Commissioners began by reviewing the cultivation facility merit criteria schedules. Commissioners noted that there was a minor correction needed in the last meeting's minutes and reconfirmed that cultivation facility and dispensary scores would be weighted as follows:

Schedule 1: Qualifications of Applicant	10%
Schedule 2: Ability to Operate a Cultivation Facility in compliance with Applicable Laws, Rules and Regulations	50%
Schedule 3: Operations Plan	20%
Schedule 4: Financial Disclosure	10%
Bonus:	10%
Schedule 5: Affiliation with a Medical Doctor, Doctor of Osteopathy, or Doctor of Pharmacy (2.5%)	
Schedule 6: Economic Impact (2.5%) and Diversity (2.5%)	
Schedule 7: Community Benefit (2.5%)	

Commissioner Carroll made a motion to give each subsection contained in the schedules a weighted score. The motion failed for lack of a second.

These minutes have not been approved by the Medical Marijuana Commission.

Commissioners continued a discussion regarding scoring. The Commissioners took a brief recess to evaluate how each would assign point values on Schedule 2 of the cultivation facility merit criteria. Upon reconvening, Commissioners discussed each Commissioner's subsection points. Commissioners discussed the average of scores and considered a subsection score for Schedule 2's possible fifty (50) points as follows:

2(a): 14%

2(b): 8%

2(c): 9%

2(d): 10%

2(e): 9%

Commissioner Carroll made a motion to assign section scores to Schedules 2 and 3. Commissioner Roman seconded the motion. By a vote of 3-2, the motion passed. (For: Commissioners Roman, Carroll, Henry-Tillman. Against: Commissioners Miller and Story)

Commissioner Carroll made a motion to apply subsection scores of 14%, 8%, 9%, 10%, and 9% to Schedule 2, subsections (a) through (e) accordingly. Commissioner Roman seconded the motion. By a vote of 3-2, the motion passed. (For: Commissioners Roman, Carroll, Henry-Tillman. Against: Commissioners Miller and Story)

Commissioners discussed individual scores they would assign to Schedule 3.

Commissioner Roman made a motion to score the two bulleted points of Schedule 3, with 16% being assigned to the first bullet and 4% being assigned to the second bullet. Commissioner Carroll seconded the motion. By a vote of 3-2, the motion passed. (For: Commissioners Roman, Carroll, Henry-Tillman. Against: Commissioners Miller and Story)

Commissioners were advised by Joel DiPippa that clarity was needed for applicants on the scoring of the diversity bonus criteria.

Commissioner Story made a motion that diversity bonus criteria be achieved upon proof of at least 51% of any class of diversity. Commissioner Miller seconded the motion. By a vote of 5-0, the motion passed.

Commissioners discussed how to apply the subsection scoring adopted for cultivation facilities to dispensaries.

Commissioner Carroll made a motion to adopt the cultivation facility subsection scoring for Schedules 2 and 3 for dispensaries. Commissioner Roman seconded the motion. By a vote of 3-2, the motion passed. (For: Commissioners Roman, Carroll, Henry-Tillman. Against: Commissioners Miller and Story)

The commission discussed imposing typographical limitations on applications.

Chairperson Henry-Tillman made a motion for all application narrative summary responses to be submitted in 12 pt. Times New Roman font, single spaced, with 1" margins. Commissioner Ramon seconded the motion. By a vote of 5-0, the motion passed.

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Commissioners discussed the acceptance of applications and the possible imposition of a quiet period around the acceptance phase. Commissioners discussed financial plan requirements of the application.

The commission discussed reconvening in August.

There being no further business, the meeting was adjourned.

Approved:

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Dr. Ronda Henry-Tillman, Chairperson

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