

You just found out that you need to plan a meeting in Little Rock.



WHERE DO YOU START?

Everyone loves to play host and show what they can do but not everyone has the time to focus solely on that. The Little Rock Convention and Visitors Bureau does! **It's our job** to help make planning a meeting less time-consuming so you can focus on your day to day job, your attendees, and the quality of your sessions and meeting!

How can the LRCVB help you?

We save you time and money – and best of all – you are always in control and our services are truly free. With one call we will identify a variety of options including availability and pricing. We will link you to the hotels, venues and attractions that best fit your needs so you can decide what works best for you.



As soon as you find that you need to plan a meeting even for one night – call us at 501-370-3226.



The Little Rock CVB is your one-stop shop. We can:

- **Match properties** to specific meeting requirements and budgets.
- **Provide promotional materials** to encourage attendance.
- **Give you access** to a range of services, value-added extras and special venues.
- **Provide Information** about services and facilities in Little Rock through our vast information database.
- **Act as the liaison** between you and the community. We have access to community events that could potentially coincide with your meeting such as concerts, festivals, and sporting events. We can also work with city government to get special permits and cut through red tape.
- **Help meeting attendees** maximize their free time through the creation of pre and post-conference activities, spouse tours, and hosting of special evening events.
- **Help with on-site logistics**, including registration, housing, transportation and site visits.



Before you plan your next meeting, give us a call! We want to help!
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